

ECB RETURN TO CRICKET GRANT SCHEME 2020 GUIDANCE NOTES FOR CRICKET CLUBS AND LEAGUES

1. Aims

1.1 The ECB Return to Cricket Grant Scheme 2020 aims to support affiliated Cricket Clubs and Leagues (Open-Age or Junior) within England and Wales, during the COVID-19 pandemic, by providing emergency grant funding to help cover any shortfall in essential day to day running and maintenance costs, until normal recreational cricket activity can be resumed.

1.2 The scheme is funded by the England and Wales Cricket Trust (EWCT), a wholly owned charitable subsidiary of ECB.

2. Eligibility

Clubs and Leagues will only be provided with an application form if they receive a recommendation for funding from the CCB, for the following reasons:

- Clubs or Leagues that are unable to source sufficient funding from other suitable grants or loans (e.g. Government, Sport England, Sport Wales, commercial, member income or reserves).
- Clubs with an annual turnover of less than £15,000, which cannot afford loan repayments (of a minimum of £83 per quarter [£333 per annum] based on a £1000 loan repayable over three years)
- Clubs that are prevented from taking out a loan by its own Constitution or Articles of Association

3. Applicants will need to have the following documentation:

- Affiliation to ECB* via its County Cricket Board in 2019 or 2020
- Constitution or equivalent governing document
- Valid Buildings and Contents Insurance (Clubs only)
- Public Liability Insurance
- Security of Tenure – Freehold, Leasehold or Rental Agreement (minimum of one year) (Clubs only)
- Most recent Financial Accounts and current 'year to date' position, if available
- Current bank statement for all Club / League accounts
- Summary of funding shortfall after other funding sources have been utilised (see Section 8.3)
- [Safe Hands Policy](#)** (Clubs only)

**Includes Clubs which affiliated to ECB nationally, via the African Caribbean Cricket Association (ACCA) or National Asian Cricket Council (NACC), in 2019 or 2020.*

***Where a Club does not currently adhere to [ECB's Safe Hands Policy](#), the Club shall, within 12 months of the date on which recreational cricket resumes in the United Kingdom be required to adopt the policy and appoint a Club Welfare Officer. This will be made a condition of the grant award.*

4. Essential Fixed or Contracted Costs which may be applied for:

4.1 Whilst this is not an exhaustive list, ECB will consider applications for costs for a period of up to 12 months from the launch date of this scheme. The Club or League should calculate its estimated shortfall in the following expenditure areas:

- Utility or Service Costs
- Rental charges
- Staff costs (employees - not coaches or players)
- Cleaning or maintenance commitments
- IT Licences
- Security
- Insurance
- Equipment orders that can't be deferred or recovered
- TV / Broadband Subscriptions (where it is not suspended)
- Affiliations
- Any other reasonable fixed and / or contracted costs

4.2 Before applying for costs, it is important organisations seek to either negotiate, defer or suspend payments where possible.

5. Ineligible Costs

- Loss of forecasted income
- Purchase of non-essential goods / equipment
- Any other expenditure that ECB deems inappropriate

6. Amount of Award

6.1 Each application will be based on an assessment of need.

- Clubs with an Adult Section only: Up to £1,000
- Leagues (Open-Age or Junior): Up to £2,000
- Clubs with a Junior Section*** (including All Stars Cricket / Dynamos Cricket): Up to £3,000

**** A Cricket Club with a Junior Section is defined as a Club that offers appropriate coaching and competition to cricketers under 18 years of age. This includes Clubs which registered for All Stars Cricket in 2019 and / or showed intent by registering to run All Stars Cricket / Dynamos Cricket for the first time in 2020.*

6.2 ECB reserves the right to amend these amounts in exceptional circumstances.

6.3 This grant cannot be partnered with the ECB Emergency Loan Scheme.

7. Key Dates

- This fund will open on Friday 17 April 2020
- The fund will close on Friday 17 July 2020****

*****Availability and eligibility will be reviewed frequently by ECB to assess its need and suitability to support Clubs and Leagues in England and Wales.*

8. The Application Process

8.1 In the first instance, Clubs and Leagues will need to contact their [County Cricket Board](#) to discuss their situation and potential eligibility.

8.2 If the County Cricket Board determines that a Club or League may have a reasonable case for a grant, an application form will be issued.

8.3 The Club or League will be required to submit the completed application form to their ECB Regional Facilities Planning Manager (RFPM) for consideration, together with the following information:

- A brief summary of why the Club or League is facing significant hardship
- Confirmation that other sources of funding has been sought
- Confirmation that deferment or suspension of payments or subscriptions have been considered

8.4 Following an initial assessment (of the above documentation), the ECB (RFPM), will contact the Club or League to confirm if the application can proceed.

8.5 The Club or League will then be required to submit all relevant documentation as listed in Section 3.

9. If an Application is Successful

9.1 The ECB will aim to issue a Grant Offer Letter and Claim Form, by email, within 10 working days of receipt all documentation.

9.2 To accept the Grant Offer, two Authorised Signatories of the Club or League will need to sign the Acceptance Form and Claim Form and return them both to ECB within 30 days of the date of the Grant Offer Letter, to: grantmanagement@ecb.co.uk

9.3. ECB will aim to arrange payment of the grant direct to the Club or League bank account, by BACS transfer, within 10 working days of receipt of both the completed Acceptance and Direct Debit Forms.

10. Contacts

10.1 Should you have any questions regarding eligibility, please contact your County Cricket Board. In the event that the County Cricket Board cannot respond due to furlough or ill health, please contact the ECB Regional Facilities Planning Manager (RFPM) for your area.

10.2 Once you have submitted an application, all further queries should be directed to: grantmanagement@ecb.co.uk

Name of RFPM	Email	Regions Covered	Counties Covered
Duncan Jenkinson	duncan.jenkinson@ecb.co.uk	London South Central	Essex Sussex Middlesex Surrey Kent Buckinghamshire

			Isle of Wight Hampshire Oxfordshire Berkshire
Ged McDougall	ged.mcdougall@ecb.co.uk	West Midlands The East	Staffordshire Shropshire Warwickshire Worcestershire Herefordshire Cambridgeshire Hertfordshire Cricket East (Beds & Hunts) Norfolk Suffolk
Neil Higginson	neil.higginson@ecb.co.uk	South West Wales	Dorset Devon Somerset Gloucestershire Cornwall Wales
Sue Redfern	sue.redfern@ecb.co.uk	East Midlands The North	Derbyshire Leicestershire Lincolnshire Northamptonshire Nottinghamshire Cumbria Northumberland Durham Lancashire Cheshire Yorkshire