



**LANCASHIRE CRICKET FOUNDATION**  
**DEVELOPMENT CENTRE & HOLIDAY CAMP**  
**TERMS & CONDITIONS**  
**(Updated - January 2025)**

**1. Making a booking:**

- Bookings will only be accepted when made via the relevant Development Centre or Holiday Camp booking links, which can be found on the Lancashire Cricket Foundation website: <https://foundation.lancashirecricket.co.uk/childrens-coaching/>
- Payment for the Development Centre or Holiday Camp must be made in full, at time of booking, to secure a place.
- A booking confirmation email will be sent to the email address submitted on booking form.
- It is the responsibility of the person making the booking to ensure that the child is of the relevant age & ability for the Development Centre or Holiday Camp that they are making the booking for. If the lead coach of the session feels that the child is not of the correct age or ability, then they will be refused entry to the session and a more suitable course will be allocated/offered to the child.
- Both the participant and their parent/guardian should have read, understood and signed the relevant code of conduct as described in Section 9 of this document.
- All Development Centre stage descriptions can be found here:  
<https://foundation.lancashirecricket.co.uk/cricket-programmes/lancashire-cricket-development-centres/lancashire-cricket-development-centre-stages/>

**2. Payment:**

- Payment, for the full value of the course, to be made online at time of booking, by either a debit or credit card (Mastercard/VISA only – American Express not accepted)
- Telephone payments will not be accepted.
- Payment by cheque will not be accepted.

**3. Bursary Scheme:**

- A 50% reduction off the full cost of a course can be applied for from those Parents/Guardians who are in receipt of **Universal Credit (UC)**.



- To claim the 50% reduction, payment to be made in full and an email then sent to [developmentcentres@lancashirecricket.co.uk](mailto:developmentcentres@lancashirecricket.co.uk) or [holidaycamps@lancashirecricket.co.uk](mailto:holidaycamps@lancashirecricket.co.uk) showing evidence of **UC**.
- On receipt of the **UC** evidence a 50% refund will be made back to the card used to make the booking.

#### **4. Cancellation & Refund Policy:**

- Cancellation notification must be sent via email to [developmentcentres@lancashirecricket.co.uk](mailto:developmentcentres@lancashirecricket.co.uk) or [holidaycamps@lancashirecricket.co.uk](mailto:holidaycamps@lancashirecricket.co.uk) clearly stating the child's name and 'CANCELLATION' in the email subject line.
- Cancellations which are made with less than 7 days' notice, to the day of the event, will not qualify for a refund. This includes cancellations due to negative compliance with the code of conduct.
- For cancellations received in sufficient time and where payment has been made, you will be offered an alternative booking option. If that is not possible a refund will be offered.
- In the unlikely event that Lancashire Cricket need to cancel/amend a booking, due to circumstances outside of our control, we will provide as much notice as possible and you will be offered an alternative booking option, if this is not possible a refund will be offered.
- Requests for refunds for reasons other than those listed above will be subject to a £10.00 administration cost.

#### **5. Health, Safety & Welfare:**

- Attendance registers will be taken at the start and end of each session. A Parent/Guardian/Responsible Adult must physically sign children in with the relevant member of the coaching team. Children are not to be dropped off/collected outside the venue and left to make their own way to the sports hall/back to their transport.
- Children must not be left unattended at any time whilst at a development centre.
- No person will be allowed to view the session from within the sports hall unless they are physically taking part in the session.
- All viewing must be from the relevant venues designated viewing area(s).
- All coaching staff will have relevant ECB qualifications and will hold a current Enhanced DBS, have undergone Safeguarding training and hold 1st aid certification.



- Copies of our venue risk assessments and the LCF Safeguarding policies are available on written request, by emailing [developmentcentres@lancashirecricket.co.uk](mailto:developmentcentres@lancashirecricket.co.uk) or [holidaycamps@lancashirecricket.co.uk](mailto:holidaycamps@lancashirecricket.co.uk)
- In the event of any injury or illness, whilst in attendance at a session, all reasonable steps will be taken to contact the Parent/Guardian, using the emergency contact details we have on file.
- The following items are not permitted in the changing areas of the venues: mobile phones/cameras or any other device that can be used to make video or audio recordings or take pictures of any kind.
- Please report any concerns/accidents/incidents to one of the LCF coaching team at the earliest opportunity.
- Parent/Guardian to acknowledge that it is their responsibility to inform the coaching team of any known illness/allergy that a child may have.

## **6. Photography Policy:**

- The Parent/Guardian will tick the relevant box on the booking form to confirm if permission is granted for the use of photography for the purpose of coaching and publicity of cricket, which may take place involving their child.
- If permission is not given, then it is also the responsibility of the Parent/Guardian to inform the coaches at any session.
- Recording of images, at any session, is not permitted by anyone other than Lancashire Cricket staff.

## **7. Clothing, Equipment & Helmet use:**

- Appropriate sports clothing (cricket whites/general leisure wear) to be worn at all sessions.
- Players to bring their own equipment to use (i.e. bat, gloves, pads, helmet, protective box). For hygiene reasons the sharing of equipment will not be allowed.
- A helmet must be worn by all players, regardless of age, when batting or wicket keeping, standing up to the wicket, when using hard ball.
- Only soft soled footwear to be worn – no cricket spikes allowed.
- Lancashire Cricket Foundation will not accept responsibility for personal items being lost or stolen.



## **8. Privacy Policy, Online Security, Controlling Personal Information:**

- Lancashire Cricket Foundation is committed to ensuring that everyone's privacy is protected. Any information that you will provide, which can identify you, will only be used in accordance with this privacy statement.
- We are committed to ensuring that your personal information is kept secure. To prevent unauthorised access or disclosure we have all relevant procedures in place to keep this safe.
- Always use the tick boxes on the booking form to say which information you do want to share/receive by us.

## **9. Code of Conduct for Participants, Parents and Guardians:**

- It is the expectation of Lancashire Cricket Foundation that the conduct of all participants (including coaches), parents and guardians, will be of the highest standard.
- All participants, coaches, parents and guardians will familiarise themselves with and abide by the ECB's Anti-Discrimination Code.
- Lancashire Cricket Foundation has a zero-tolerance approach to any form of discrimination, bullying, harassment or victimisation. By signing up to one of our courses, you mirror these values and treat every person with respect and dignity.
- Any participant who fails to comply with this may be removed from that session and any subsequent sessions (at the discretion of the lead coach or senior LCF member of staff)
- Any parent or guardian who fails to comply with this may be removed from the session, asked to leave the premises and their participant's registration may be cancelled.
- If you feel that any LCF employee has failed to adhere to this policy, please inform another member of staff immediately or alternatively, report it to either [developmentcentres@lancashirecricket.co.uk](mailto:developmentcentres@lancashirecricket.co.uk), [holidaycamps@lancashirecricket.co.uk](mailto:holidaycamps@lancashirecricket.co.uk) or [equality@lancashirecricket.co.uk](mailto:equality@lancashirecricket.co.uk)

## **10. Ticket Offer**

- Each participant who signs up to a Lancashire Cricket Foundation Summer Camp is entitled to 2 tickets to the specified LCCC fixtures for the 2025 season.
- If participants are unable to attend any of the specified games, we will not be able to offer an alternative ticket offer.



- If participants register on to a camp after the specified fixtures have been played, we will not be able to offer an alternative ticket offer.

**Parent/Guardian Signature:**

**Participant Signature:**